



Data Privacy Notice

Concord Arabia



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1. Introduction

Welcome to Concord Arabia, a premier provider of bespoke insurance solutions. As part of our commitment to your business's success and growth, we prioritize the protection of your data with utmost integrity. This privacy notice serves to clarify our data handling practices, ensuring transparency and fostering trust.

2. Information We Collect

To effectively deliver our services and uphold our contractual commitments, we collect various types of personal and business-related information:

2.1. Personal Information

Contact Details: Names, job titles, and contact information of individuals associated with your business.

Employee Information: For employee benefits insurance, including personal identifiers and employment-related information.

2.2. Business Information

Company Details: Registration information, financial data, and insurance specifics.

Financial Information: Necessary for processing transactions and conducting business.

Communication Records: Records of interactions and any other pertinent business-related information.

Other Specific Information: Pertaining to the particular line of insurance required.

We may also collect data through your interactions with our website, employing cookies to enhance user experience.

2.3. Data from Third Parties

We may collect personal data about you from third-party sources, ensuring that such processing is necessary, proportionate to our specified purposes, and does not adversely affect your rights and interests. When collecting from publicly available sources, we verify the lawfulness of such collection.

3. How We Use The Information We Collect

The information collected is used for various business-related purposes, such as:

Service Delivery: Tailor and provide insurance solutions in line with our contractual obligations.

Risk Management: Evaluate and address potential risks.

Customer Support: Resolve issues and maintain a robust business relationship.

Compliance and Legal Obligations: Ensure adherence to laws and regulations.

Business Development: Enhance our offerings through market analysis.

4. Data Security

We employ robust security measures, including encryption and access controls, to protect your data from unauthorized access and ensure its integrity.

5. Data Storage and Retention

Your data is stored securely and retained only as long as necessary, with periodic reviews to maintain accuracy and relevance.

6. Data Classification and Access Management

Data is classified to ascertain the required protection level, with strict access controls ensuring access is granted based on necessity.

7. Sharing of Information

We may share your data with third party processors for service delivery, legal compliance, or with your consent, ensuring all shared data is protected.

7.1.Processor Selection

When engaging with processors, we ensure:

- They provide sufficient guarantees to protect your personal data.
- Our agreements clearly define processing purposes, data categories, duration, and obligations, including breach notification and compliance requirements.

We periodically assess processor compliance, holding them accountable for any deviations from our instructions or legal requirements.

8. Your Rights and Choices

You have the right to access, rectify, or request deletion of your data. Please contact us for any data protection-related queries or to exercise your rights.

9. Contact Information

Concord Arabia

P.O.Box 17155

Salama Tower, Jeddah 21484,

Saudi Arabia.

General Email: info@concordarabia.com

Data Protection Email: data-protection@concordarabia.com

Phone: 920006070

10. Changes to This Privacy Notice

This privacy notice is subject to updates, reflecting changes in practices or legal requirements.

We encourage you to review it periodically.

11. Conclusion

Concord Arabia is unwavering in its commitment to safeguarding your data, ensuring transparency, and fostering a trustworthy business environment.